

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
STRATEGY AND POLICY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, MEMORIAL AVENUE, KAIKOHE  
ON TUESDAY, 6 SEPTEMBER 2022 AT 9:32 AM**

**PRESENT:** Chairperson Rachel Smith, Cr Felicity Foy, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich, Member Belinda Ward.

**IN ATTENDANCE:** Andy Finch (General Manager Infrastructure and Asset Management), Roger Ackers (Acting General Manager Strategic Planning and Policy), Dean Myburgh (General Manager – District Services)

**STAFF PRESENT:** Greg Wilson, Patariki Smith, Briar Corbett, Briar Macken, Donald Sheppard, Elizabeth Stacey, Andrew McPhee, Sean Baker, Ree Anderson Sheryl Gavin, Marlema Baker.

## **1 KARAKIA TIMATANGA – OPENING PRAYER**

Chair Rachel Smith commenced the meeting and Cr Moko Tepania opened with a karakia and mihi whakatau.

## **2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

### **2.1 APOLOGIES**

#### **RESOLUTION 2022/50**

Moved: Chair Rachel Smith

Seconded: Cr Kelly Stratford

**That the apologies from His Worship the Mayor, Deputy Mayor Ann Court, Cr David Clendon, Cr Dave Collard and Members Sam Napia and Raniera Kaio be accepted and a leave of absence granted.**

**CARRIED**

## **3 NGĀ TONO KŌRERO / DEPUTATION**

- 9:40 am - Annika Dickey – Our Kerikeri. Item 5.9 refers. (*Presentation tabled - Objective I.D A3883543*).
- 9:55 am – Jo Lumkong – Vision Kerikeri. Item 5.9 refers.
- 10:05 am – James Coleman – Northern Regional Football. Item 5.8 refers.

## **5.9 TE PĀTUKUREA: INTEGRATION OF THE PROPOSED DISTRICT PLAN AND THE KERIKERI WAIPAPA SPATIAL PLAN**

Supplementary Agenda item 5.9 document number A3848800, (**separate cover**)

*Hapu/Roopu representatives: Kipa Munro and Rio Greening were invited to speak as co-designers of the report.*

#### **RESOLUTION 2022/51**

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

**That the Strategy and Policy Committee approve Option Two:**

- a) public consultation on the Foundation Document for Te Pātukurea (the Kerikeri-Waipapa Spatial Plan) is scheduled to commence early to mid-2023.
- b) that the proposed work programme identified in Attachment 4 be amended to include a Hapū Rōpū cultural impact assessment.
- c) that the Hapū Rōpū continue as the governing group for projects in the programme of work to ensure continuity of engagement.

In Favour: Chair Rachel Smith, Crs Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Member Belinda Ward

Against: Nil

**CARRIED**

*At 10:46 am, Cr Kelly Stratford left the meeting. At 10:48 am, Cr Kelly Stratford returned to the meeting.*

*At 10:59 am, Chair Rachel Smith left the meeting. Cr Kelly Stratford assumed the Chair.*

*At 11:01 am, Chair Rachel Smith returned to the meeting and resumed the Chair.*

*11:20 am meeting adjourned.*

**4 CONFIRMATION OF PREVIOUS MINUTES****4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3853072, pages 10 - 16 refers

**RESOLUTION 2022/52**

Moved: Cr Moko Tepania

Seconded: Cr Kelly Stratford

**That the Strategy and Policy Committee agrees that the minutes of the meeting held 26 July 2022 be confirmed as a true and correct record.**

**CARRIED****5 REPORTS****5.1 APPROVAL OF THE REVISED TERMS OF REFERENCE FOR THE JOINT CLIMATE CHANGE ADAPTATION COMMITTEE**

Agenda item 5.1 document number A3737941, pages 17 - 23 refers

**RESOLUTION 2022/53**

Moved: Chair Rachel Smith

Seconded: Cr Moko Tepania

**That the Strategy and Policy Committee recommend to Council the adoption of the revised Terms of Reference for the Joint Climate Change Committee.**

**CARRIED****5.2 NAMING POLICY - RECOMMENDATIONS FOR MAKING A NEW POLICY**

Agenda item 5.2 document number A3814212, pages 24 - 34 refers

**RESOLUTION 2022/54**

Moved: Cr Moko Tepania

Seconded: Cr John Vujcich

**That the Strategy and Policy Committee recommends that Council:**

- a) make the Naming Policy as per Attachment 1**
- b) revoke the Road Naming and Property Numbering Policy 2014.**

Abstained: Cr Felicity Foy

**CARRIED**

### **5.3 AMENDED PARKING BYLAW - APPROVAL OF DRAFT FOR PUBLIC CONSULTATION**

Agenda item 5.3 document number A3831574, pages 35 - 47 refers

#### **MOTION**

Moved: Member Belinda Ward

Seconded: Cr Kelly Stratford

**That the Strategy and Policy Committee:**

- a) approves the proposal for an amended Parking Bylaw in Attachment 1 to be released for public consultation to meet the requirements of section 22AD of the Land Transport Act 1998 and section 156 of the Local Government Act 2002.
- b) approves the period for making written submissions on the statement of proposal in Attachment 1 between 12 October to 16 November 2022.
- c) approves the Strategy and Policy Committee to hear any oral submissions and agrees to delegate, to the Chair, the power to arrange and change the date of the oral presentations of submissions.
- d) directs Council staff to make all necessary logistical arrangements for oral submissions to be heard in person in the council Chambers or online via Microsoft Teams. The dates of oral submissions will be dependent upon the incoming Council structure.
- e) authorises the Chief Executive to make minor changes to the proposal for an amended Parking Bylaw to correct grammatical or spelling errors, or formatting.

#### **AMENDMENT**

Moved: Cr Felicity Foy

Seconded: Cr Moko Tepania

- f) directs the CEO to contact the Northern Transport Alliance (NTA) to bring a paper to the Strategy Committee about enabling parklets and alfresco dining in town centres.

In Favour: Crs Rachel Smith, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich and Belinda Ward

Against: Nil

**CARRIED**

The amendment became the substantive motion.

#### **RESOLUTION 2022/55**

Moved: Cr Felicity Foy

Seconded: Cr Moko Tepania

**That the Strategy and Policy Committee:**

- a) approves the proposal for a new Parking Bylaw in Attachment 1 to be released for public consultation to meet the requirements of section 156 of the Local Government Act 2002.**

- b) approves the period for making written submissions on the proposal in Attachment 1 between 12 October to 16 November 2022.
- c) approves to hear any oral submissions and agrees to delegate, to the Chair, the power to arrange and change the date of the oral presentations of submissions.
- d) directs Council staff to make all necessary logistical arrangements for people to be heard in person in the council Chambers or online via Microsoft Teams. The dates of oral submissions will be dependent upon the incoming Council structure.
- e) authorises the Chief Executive to make minor changes to the proposal for a new Parking Bylaw to correct grammatical or spelling errors, or formatting.
- f) directs the CEO to contact the Northern Transport Alliance (NTA) to bring a paper to the Strategy Committee about enabling parklets and alfresco dining in town centres.

**CARRIED**

#### **5.4 MARITIME FACILITIES BYLAW - APPROVAL OF DRAFT FOR PUBLIC CONSULTATION**

Agenda item 5.4 document number A3834950, pages 48 - 61 refers

##### **RESOLUTION 2022/56**

Moved: Cr John Vujcich

Seconded: Cr Moko Tepania

**That the Strategy and Policy Committee:**

- a) approves the proposal for a new Maritime Facilities Bylaw in Attachment 1 to be released for public consultation to meet the requirements of section 156 of the Local Government Act 2002.
- b) approves the period for making written submissions on the proposal in Attachment 1 between 12 October to 16 November 2022.
- c) approves to hear any oral submissions and agrees to delegate, to the Chair, the power to arrange and change the date of the oral presentations of submissions.
- d) directs Council staff to make all necessary logistical arrangements for people to be heard in person in the council Chambers or online via Microsoft Teams. The dates of oral submissions will be dependent upon the incoming Council structure.
- e) authorises the Chief Executive to make minor changes to the proposal for a new Maritime Facilities Bylaw to correct grammatical or spelling errors, or formatting.

**CARRIED**

At 12:49 pm, Cr Kelly Stratford left the meeting. At 12:52 pm, Cr Kelly Stratford returned to the meeting.

#### **5.5 POU HERENGA TAI TWIN COAST CYCLE TRAIL BYLAW - RECOMMENDATIONS FOR MAKING AMENDMENTS**

Agenda item 5.5 document number A3835468, pages 62 - 80 refers

##### **RESOLUTION 2022/57**

Moved: Cr John Vujcich

Seconded: Cr Moko Tepania

**That the Strategy and Policy Committee recommend that Council:**

- a) approves, the recommendations in the staff report on the Pou Herenga Tai - Twin Coast Cycle Trail Bylaw submissions and recommendations for consideration in

**attachment 1 that:**

- i) No changes are made to clauses 1,3,4,5,8,9, and 10.
- ii) Clauses 2, 6, and 7 are amended to improve certainty and clarity as per the recommendations in section 4 of the staff report Analysis of Submissions – Pou Herenga Tai – Twin Coast Cycle Trail in attachment 1
- b) amend the Pou Herenga Tai – Twin Coast Cycle Trail Bylaw under sections 145, 156, and 160 of the Local Government Act 2002, and make the Pou Herenga Tai – Twin Coast Cycle Trail Bylaw under section 11 of the Freedom Camping Act 2011.

**CARRIED**

Meeting adjourned for lunch 12:59 pm

*During the adjournment the Strategy and Policy Committee heard the (virtual) oral submission from Mr Alan Johnson on the Parks and Reserves Bylaw.*

Meeting returned: 1:46 pm

**5.6 OPEN SPACES STRATEGY - OPTIONS ANALYSIS**

Agenda item 5.6 document number A3836700, pages 81 - 112 refers

**RESOLUTION 2022/58**

Moved: Cr Moko Tepania

Seconded: Member Belinda Ward

**That the Strategy and Policy Committee recommend to Council to develop an Open Spaces Strategy.**

**CARRIED****5.7 KERIKERI BAY OF ISLANDS SPEED LIMIT REVIEW STATEMENT OF PROPOSAL**

Agenda item 5.7 document number A3845803, pages 113 - 152 refers

**RESOLUTION 2022/59**

Moved: Cr Kelly Stratford

Seconded: Cr John Vujcich

**That the Strategy and Policy Committee:**

- a) approve the attached “Statement of Proposal – Interim Speed Management Plan for Kerikeri Bay of Islands Catchment Area” for consultation.
- b) confirms that the submission period for the speed limit review will open on 28<sup>th</sup> October and close on 5<sup>th</sup> December, with oral submissions to be scheduled in February 2023.
- c) undertakes consultation on the proposed changes to speed limits set out in the attached Statement of Proposal in accordance with the Principles of Consultation set out in Section 82 of the Local Government Act 2002.
- d) delegates the Chief Executive to make any necessary minor drafting or presentation amendments to the attached Statement of Proposal and to approve the final design and layout of the documents prior to final printing and publication.

**CARRIED**

**5.8 'TE PUĀWAITANGA' - BAY OF ISLAND / WAIPAPA SPORTS HUB GOVERNANCE ARRANGEMENTS**

Agenda item 5.8 document number A3545152, pages 153 - 186 refers

**RESOLUTION 2022/60**

Moved: Cr Moko Tepania

Seconded: Chair Rachel Smith

**That the Strategy and Policy Committee recommends to Council that a partnership structure between Far North District Council and an independent community entity be negotiated to ensure the sustainable long-term governance and management of Te Puāwaitanga.**

**CARRIED****6 INFORMATION REPORTS****6.1 FEEDBACK ON THE MINISTRY FOR THE ENVIRONMENT NATIONAL POLICY STATEMENT FOR INDIGENOUS BIODIVERSITY, EXPOSURE DRAFT**

Agenda item 6.1 document number A3818272, pages 187 - 215 refers

**RESOLUTION 2022/61**

Moved: Chair Rachel Smith

Seconded: Cr Moko Tepania

**That the Strategy and Policy Committee receive the report Feedback on the Ministry for the Environment National Policy Statement for Indigenous Biodiversity, Exposure Draft.**

Abstained: Cr Felicity Foy**CARRIED****6.2 I-SITE SECTION 17A SERVICE DELIVERY REVIEW**

Agenda item 6.2 document number A3838222, pages 216 - 264 refers

**RESOLUTION 2022/62**

Moved: Cr Moko Tepania

Seconded: Cr John Vujcich

**That the Strategy and Policy Committee receive the report i-SITE Section 17A Service Delivery Review.**

Abstained: Cr Belinda Ward**CARRIED****6.3 STRATEGIC PLANNING & POLICY BUSINESS QUARTERLY APRIL - JUNE 2022**

Agenda item 6.3 document number A3847212, pages 265 - 283 refers

**RESOLUTION 2022/63**

Moved: Chair Rachel Smith

Seconded: Cr Moko Tepania

**That the Strategy and Policy Committee receive the report Strategic Planning & Policy Business Quarterly April - June 2022.**

**CARRIED****6.4 STRATEGY AND POLICY ACTION SHEET UPDATE AUGUST 2022**

Agenda item 6.4 document number A3859915, pages 284 - 289 refers

**RESOLUTION 2022/64**

Moved: Chair Rachel Smith

Seconded: Member Belinda Ward

**That the Strategy and Policy Committee receive the report Action Sheet Update for August 2022.****CARRIED****7 TE WĀHANGA TŪMATATI / PUBLIC EXCLUDED****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2022/65**

Moved: Chair Rachel Smith

Seconded: Member Belinda Ward

**That the public be excluded from the following parts of the proceedings of this meeting.****The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>7.1 - Kaikohe Library Progress Report</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

The Strategy and Policy Committee resolved not to release the Public Excluded information in Public.

**8 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Chair Rachel Smith closed the meeting with a karakia

**9 TE KAPINGA HUI / MEETING CLOSE****The meeting closed at 3:20pm.**

**The minutes of this meeting will confirmed as soon as practicable at the Strategy and Policy Committee Meeting in the new triennium.**

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**CHAIRPERSON**